

## MINUTES OF THE DOWNTOWN CITIZENS ADVISORY PANEL

July 9, 2018

4:00 P.M.

2nd Floor – H. Lee Dennison Building

### **Representatives Attending:**

| <b><u>DISTRICT</u></b>     | <b><u>LEGISLATOR</u></b> | <b><u>REPRESENTATIVE</u></b> |
|----------------------------|--------------------------|------------------------------|
| 1                          | Albert Krupski           | Steven Shauger               |
| 2                          | Bridget Fleming          | Susan von Freddi             |
| 3                          | Rudolph Sunderman        | Jon Siebert                  |
| 4                          | Tom Muratore             | Robert Martinez              |
| 5                          | Kara Hahn                | Barbara Russell              |
| 6                          | Sarah S. Anker           | Lori Baldassare              |
| 7                          | Robert Calarco           | Dennis Smith                 |
| 8                          | William J. Lindsay III   | Kay Cameron                  |
| 9                          | Monica R Martinez        | Florence Joyner              |
| 10                         | Tom Cilmi                | Robert Moses Kuri            |
| 12                         | Leslie Kennedy           | Gina Coletti                 |
| 14                         | Kevin J. McCaffrey       | JoAnn Boettcher              |
| 15                         | DuWayne Gregory          | John Diliberto               |
| 16                         | Susan Berland            | Jackie Merriweather          |
| 17                         | Thomas P. Donnelly       | Jennifer A. Casey            |
| 18                         | William Spencer          | Walter Rabe                  |
| County Executive Rep/Chair |                          | Regina Zara                  |
| Planning                   |                          | Peter Lambert                |

### **Representatives Absent:**

|    |                     |               |
|----|---------------------|---------------|
| 11 | Steven J. Flotteron | Doris Kennedy |
| 13 | Robert Trotta       | Adam Wood     |

### **Also Attending:**

Annette Brownell, Chief Office Assistant, Staff to Panel

Adopted: \_\_\_\_\_

## MINUTES OF THE DOWNTOWN CITIZENS ADVISORY PANEL

- I. **Welcome:** The meeting was called to order by Regina Zara at 4:15 p.m.
- II. **Consideration of the Minutes from 6/25/2018:** Walter Rabe motioned and JoAnn Boettcher 2<sup>nd</sup> to approve minutes from the June meeting. Motion carried. All who were absent from the meeting abstained.
- III. **Correspondence:** None
- IV. **Old Business:** None
- V. **New Business:**
  - a. **Review of Round 16 Timeline** – Score Sheets are due by 4:30 pm on July 16.

|          |   |
|----------|---|
| July 16  | Panel to Submit Scores by 4:30pm  |
| July 20  | Tabulation of Score Completed   |
| July 23  | Panel to Review and Allocate/Recommend Funding                              |
| Aug 10   | Receive Approval for SEQRA and Bond Counsel                                 |
| Aug 13** | (If needed) Panel Meeting to Discuss any Issues with SEQRA and Bond Counsel |
| Sept-Nov | Legislative Process/Full Legislative Approval                               |
| Nov-Dec  | Award/Non-award Letters Mailed to Applicants                                |
  - b. **Round 16 Application Review of Supplemental Information Requested and Received, Status of Complete Applications.** Regina Zara and Annette Brownell reported on supplemental information received and Panel discussion ensued as reflected below.
    - **Application 1:** Copiague Chamber of Commerce – Complete. Discussion on status of completing Round 13 project. Verified Town received construction permit from Suffolk County as indicated in application.
    - **Application 2:** Bayport Blue Point Civic Association – Complete.
    - **Application 3:** Downtown Beautification Organization of Center Moriches – Complete. Proposed project is a welcome sign located within the Suffolk County Right of Way (ROW). Suffolk DPW determination indicates that no new signs of this nature will be permitted within the County's ROW as referenced in application. Discussion ensued and motion was made to dismiss application. Gina Coletti motioned and Kay Cameron 2<sup>nd</sup>. Motion carried unanimously.
    - **Application 4:** Eastport Green Project - Complete. Discussion on budget request; Susan von Freddi to explore further.
    - **Application 5:** Farmingville Residents Association - Complete.
    - **Application 6:** Sound Beach Civic Association - Complete.
    - **Application 7:** Ward Melville Heritage Organization – Complete.
    - **Application 8:** East Northport Chamber of Commerce - Complete. Property ownership verified as Town of Huntington. Discussion on how much of project is located in downtown. Walter Rabe to explore further.
    - **Application 9:** Huntington EDC - Complete. Suffolk DPW indicates that a bus stop relocation request was made and an acknowledgement letter

has been drafted and expected to go out to Town. Letter will be shared with Panel upon receipt. Discussion ensued regarding project, Jennifer Casey to explore further.

- **Application 10:** Greenlawn Civic Association - Complete. Discussion on budget request. Walter Rabe to explore further.
- **Application 11:** East Islip Community Chamber of Commerce – Complete.
- **Application 12:** Town of Riverhead Public Parking District No. 1 - Complete.
- **Application 13:** Community Association of Greater St. James - Complete. Gina Coletti provided additional information indicating priority items in response to previous questions asked by Panel.
- **Application 14:** Flanders, Riverside, Northampton Community Association – Incomplete. Town letter of financial commitment and amended resolution to include SEQRA language is expected after Town meeting 7/10/18. Suffolk DPW provided a markup version of application’s original aerial map that was distributed to Panel. The markup version corrected the access route and pathway modified to follow the already-existing ADA compliant pedestrian access route to cross both roadways.
- **Application 15:** Mattituck-Laurel Civic Association - Complete. Discussion on ability to phase project. Steve Shauger to explore further.
- **Application 16:** Village of Brightwaters - Complete.
- **Application 17:** Lindenhurst Chamber of Commerce – Complete.
- **Application 18:** Greater Patchogue Chamber of Commerce – Complete.

Additional information requested during application discussions will be distributed to Panel as it is received by staff.

**VI. Give and Take:**

Zara reminded of Suffolk County Economic Development and Planning’s “Creating the Downtown Experience” on July 12, 8am-10am, at the Huntington Cinema Arts Centre. The program is sponsored by Suffolk County Alliance of Chambers. No charge, must register.

**VII. Public Portion: None**

Meeting adjourned 5:40 pm

**2018 Schedule of Upcoming Meetings:**

(H. Lee Dennison Bldg. 2<sup>nd</sup> Floor – Planning Conference Room)

July 23

August 13 (if needed)

September 17 (Downtown Tour Patchogue)

October 22

November 26